Dear Mr/Ms **<**Name**>**,

I hereby acknowledge receipt of your application for information under the Open Government Act (WOO) by email of **<**E-mail and date**>**, which I received on the same day. Your application concerns <Subject>. We will assess your application and respond within four weeks of the date of receipt. If for any reason we need more time to process your application, we will inform you accordingly.

If we have any questions about your application, we will contact you.

Yours sincerely,

Administrative support (WOO applications)

Ministry of Foreign Affairs | Legal Affairs Department | Dutch Law Division (DJZ/NR/WOO)

Rijnstraat 8 | 2515 XP | The Hague

Postbus 20061 | 2500 EB | The Hague

[WOO@minbuza.nl](mailto:WOO@minbuza.nl)

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